*Accelerate the pace of communication to match the
speed at which you do business*

IBM

Lotus. software

IBM Lotus Sametime 7.5.1

Highlights

■ **Make finding, communicating
and meeting with people faster
and easier with integrated IM,
presence awareness and Web
conferencing capabilities**

■ **Help keep conversations and
company data confidential and
protected with advanced secu-
rity features**

■ **Connect with people outside
the organization using public
IM networks**

■ **Simplify communications with
multiway VoIP**

■ **Hold video sessions from your
desktop with new point-to-point
video capabilities**

■ **Participate in IM sessions and
Web conferences from Microsoft
Windows, Apple Macintosh or
Linux desktops**

■ **Use Web conferencing to
hold easy, more productive
meetings with geographically
dispersed colleagues and busi-
ness associates**

■ **Converge voice, data and video
capabilities onto a unified com-
munications and collaboration
platform to help simplify IT and
increase returns on investment**

IBM Lotus® Sametime® software is an
award-winning, unified communica-
tions and collaboration platform that
helps you quickly find, connect to and
communicate with people, no matter
where they are. The solution also pro-
vides built-in capabilities such as:

• *Presence awareness to help you
determine who's online and avail-
able, so you can find the people
you need, fast.*
• *Enterprise instant messaging (IM)
capabilities to help you contact
people more quickly than through
e-mail and less expensively than by
telephone.*
• *Web conferencing that enables you
to meet with people in advance or
on the fly, and share documents or
brainstorm ideas without the hassle
and expense of travel.*

IBM Lotus Sametime 7.5.1 software
builds on these proven capabilities,
while delivering advanced security
features, new and creative ways for
people to connect and the flexibility to
choose the best technology platforms
for your business.

*New point-to-point video capabilities let you see who you're chatting with, helping to build stronger,
more personal relationships.*

Share information confidently with advanced security features

Lotus Sametime software can encrypt all IM, Voice over Internet Protocol (VoIP) voice chat and point-to-point video conversations to help you protect sensitive information. Enterprise-to-enterprise Lotus Sametime IM conversations can also be encrypted, to help keep discussions with clients and business partners confidential. Authentication gives you the confidence of knowing that the people you communicate with are who they say they are, while password protection helps ensure that only invited participants have access to Web conferences. You also can make a Web conference invisible to anyone who views the scheduled meeting list on the Lotus Sametime server.

Communicate the way you want

Lotus Sametime 7.5.1 software delivers a variety of IM features designed to help you communicate and collaborate in the most appropriate and productive way.

For instance, interoperability with popular public IM networks makes it easy to chat with external business contacts. Or when you need to talk to a colleague, built-in VoIP lets you conduct a PC-to-PC voice conversation with other Lotus Sametime software users, and new point-to-point video capabilities can let you see your chat partner. To quickly communicate visual information, you can embed a snapshot of a portion of your computer screen directly in an IM and, new with Lotus Sametime 7.5.1

software, you can annotate a screen grab before sending it. These features create a more personal collaboration experience and can help reduce communications costs.

To manage multiple conversations, the new tabbed chat feature in Lotus Sametime software lets you consolidate chats into one organized window, so you can more easily move between conversations and reduce desktop clutter. The chat history feature lets you store and view a record of conversations, enabling you to revisit information when needed. Spell check is also available for chats, and an array of emoticons helps you make sure your messages are read in the spirit they were written. Also new in Lotus Sametime 7.5.1 is the ability to initiate chats or Web conferences from Microsoft® Outlook and Microsoft Office software without leaving your in-box or the documents on which you're working—capabilities long available to users of IBM Lotus Notes® applications.

Find people more quickly and improve responsiveness

The accelerating speed of business drives the need for people to find experts and information quickly. When employees can find what they're looking for, they can make better, more informed decisions.

Whether you use an Apple Macintosh computer, or Microsoft Windows® or Linux® technologies, Lotus Sametime 7.5.1 software helps make finding people—and the answers you need—faster and easier. You can see the contact information of a person, pulled from your corporate directory, by hovering your cursor over a name. The

information can include the person's picture, job role, function and more, providing a "face" to a colleague that you haven't met before, and helping to establish better, more personal relationships between geographically dispersed team members and associates.

Type-ahead contact search makes it easy to find contacts, surfacing names as you enter them. You can also add predefined public groups to your contact list, rather than having to add group members one by one, saving you time and helping you keep your contact list current.
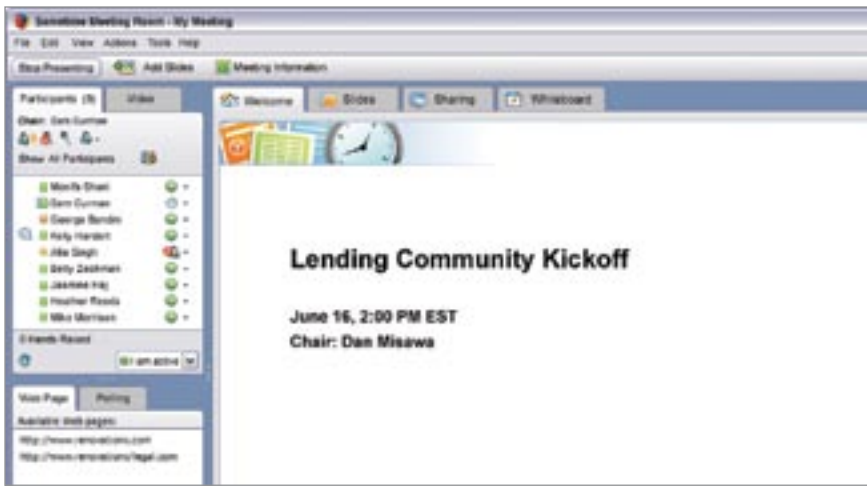
Minimize interruptions while remaining available to people who need to reach you. With a selective privacy feature, you can choose to whom you want to appear available, such as immediate team members or your manager. And alerts can immediately notify you when a contact becomes available.

Close distances between people with Web conferencing

Lotus Sametime Web conferencing capabilities give people a fast, easy and cost-effective way to meet without wasting time or money on unnecessary travel.

Lotus Sametime 7.5.1 software lets you:

- *Schedule, manage and attend meetings on the fly or in advance.*
- *Upload presentations or enable meeting attendees to see your desktop live, so you can share applications and demonstrations. You can also give control of your desktop to other participants so they can make real-time updates.*

With Web conferencing capabilities, you can meet and share presentations, applications and desktops as if everyone were in the same room.

- *Hold group chats to share feedback and ideas, or privately IM with other participants.*
- *Push Web sites to participants' desktops to support discussions and ideas.*
- *Conduct polls to drive faster decision making and use a whiteboard feature to visually communicate.*
- *Use integrated audio and video to enhance the meeting experience.*
- *Let the help desk take control of a user's computer, for faster and easier technical support.*
- *Take control of your meeting environment and manage expenses better with an alternative to pay-as-you-go or hosted Web conferencing.*

With Lotus Sametime 7.5.1 software, you have more options for scheduling and attending meetings. And now you can use your Apple Macintosh,* Linux software-based or Microsoft Windows desktops to participate in meetings. You can also schedule meetings from Lotus Notes and Microsoft Outlook software, or start an instant meeting from the Lotus Sametime Connect client or from Microsoft Office, Lotus Notes or Microsoft Outlook environments. Once a meeting has been scheduled, Lotus Sametime software can automatically send an e-mail with the meeting's URL, time, date and password to the meeting moderator.

Unify your communications and collaboration capabilities

With Lotus Sametime 7.5.1 software, IBM delivers a complete, unified client experience that can converge voice, data and video technologies onto a single, flexible communications and collaboration platform, even if your environment contains telephony,

audio or video solutions from multiple vendors. Leading telephony, audio and video providers are integrating with Lotus Sametime software so you can take advantage of additional capabilities such as:

- *Click-to-call and click-to-conference capabilities.*
- *Call management.*
- *Aggregated telephony presence.*
- *Voicemail access.*
- *Softphone integration.*
- *Web conferencing audio integration.*

Integrate your existing business applications for more value

Lotus Sametime 7.5.1 software provides an extensible client that leverages open standards, making it easy to integrate your existing software solutions or business applications or to deliver entirely new real-time applications for your company.

For additional innovative capabilities or to surface existing software or capabilities inside of the Lotus Sametime client, turn to the IBM Business Partner community. And an online plug-in catalog that lists specific solutions from Business Partners makes it fast and convenient to find exactly the right solution for your organization.

Put your trust in a marketplace-leading solution

Lotus Sametime 7.5.1 software delivers the features and capabilities organizations need to support their communications and collaboration strategy. The flexibility and control to deploy across single or multiple client and server environments. A managed environment that enables internal and external people, such as partners, clients and suppliers, to collaborate when and where they want. Security features that businesses require, such as encryption and authentication, to help keep information safe and protected. And creative, innovative and flexible communications and collaboration capabilities that help people find, reach out to and collaborate with each other.

For more information

To learn more about IBM Lotus Sametime software, please visit:

ibm.com/lotus/sametime

To view the online catalog for IBM Lotus Sametime software, please visit:

ibm.com/lotus/solutionscatalog-sametime