Tririga Space Management Overview

Presenter – Alice Miller

Date 9/19/12

Meeting Overview

- # Meeting Objective

- ## Space Management Review

- # Meeting Agenda

- ## Space Scenarios and Planning

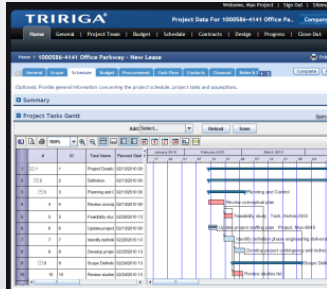- ## Move Management

TRIRIGA Workplace Enterprise-Class Applications
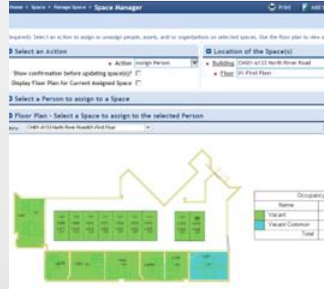
Role-based Applications

TRIRIGA Real Estate

Portfolio Planning
Site Selection
Transaction Management
Lease Administration
Lease Accounting
AR Tenant Tracking
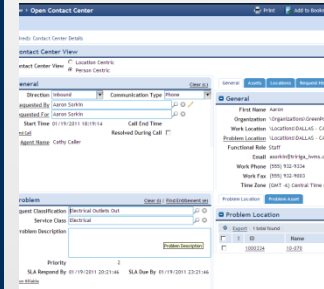Payment Processing
Client Requests

TRIRIGA Projects

Program Management
Fund Management
Scope Management
Cost Management
Schedule Management
Resource Management
Quality Management
Vendor Engagement
Procurement

TRIRIGA Facilities

Space Management
Space Chargeback
Space Requests
Strategic Planning
Move Management
Reservation Management
Personnel Provisioning
CAD Management

TRIRIGA Operations

Contact Center
Service Management
Warranty Management
Preventive Maintenance
Facility Assessment
Security/Key Management
Inventory Management
Capital Planning
Resource Planning

TRIRIGA Environmental

CO2 Emission Tracking
Utility Tracking
Waste Disposal
Water Consumption
Green Opportunities Tracking
LEED/BREEAM Certification
Energy Star Integration

TRIRIGA Core Components

Geographies	People	Receiving	Customer Self Service	Reporting
Locations	Specifications	Invoicing	News	WPM Metrics
Organizations	Assets	Requests	Graphics	GIS Mapping
Vendors	Contracts	Tasks	Document Management	GANTT Schedules

How TRIRIGA delivers business value in facilities

WPM Metrics

Demo

Customer
- ▶ Space/Move Requests
- ▶ Personnel On/Off Boarding

Space Management
- ▶ Manage Space Utilization
- ▶ Track Department Allocations
- ▶ Track Personnel Occupancy
- ▶ Manage CAD/BIM Floor Plans
- ▶ Manage Moves
- ▶ Track Assets
- ▶ Report Execute Order 13327

Portfolio Planning
- ▶ Align Business Demand (forecasting)
- ▶ Execute Portfolio Strategies (planning)

Conference Services
- ▶ Manage Shared Resources (Conference Rooms)

Managing space inventory provides visibility to portfolio utilization

Demo

Quickly Gather & Input Space Data

- CAD Files
- Excel Files
- Text Files
- Access Files
- Other

Manage

- People in Spaces
- Furniture & Assets in Spaces
- Organizations in Spaces

Report For Charge Back

CAD Reports

Web-Based Graphics

Performance Benchmarks

Charge Back Reports

Tracking space allocations improves utilization and reporting

Demo

Assign Organizations To Spaces En Masse

- Via CAD Files
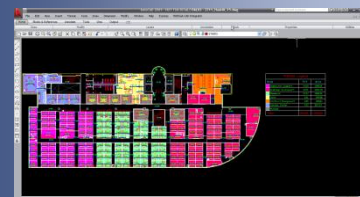- Via Web-based Forms

Space Records

Allocation Types

- Single (100%)
- Equal Split (50% / 50%)
- Shared Percentage (25% / 75%)

Report For Charge Back

CAD Reports

Web-Based Graphics

Performance Benchmarks

Charge Back Reports

Tracking personnel seat assignments helps occupancy planning and business continuity

Demo

Personnel

Assigned To Spaces

Primary Location

Dallas

Secondary Location

Chicago

Tertiary Location

Paris

Audit

- Past Moves
- Future Moves
- Move Reasons
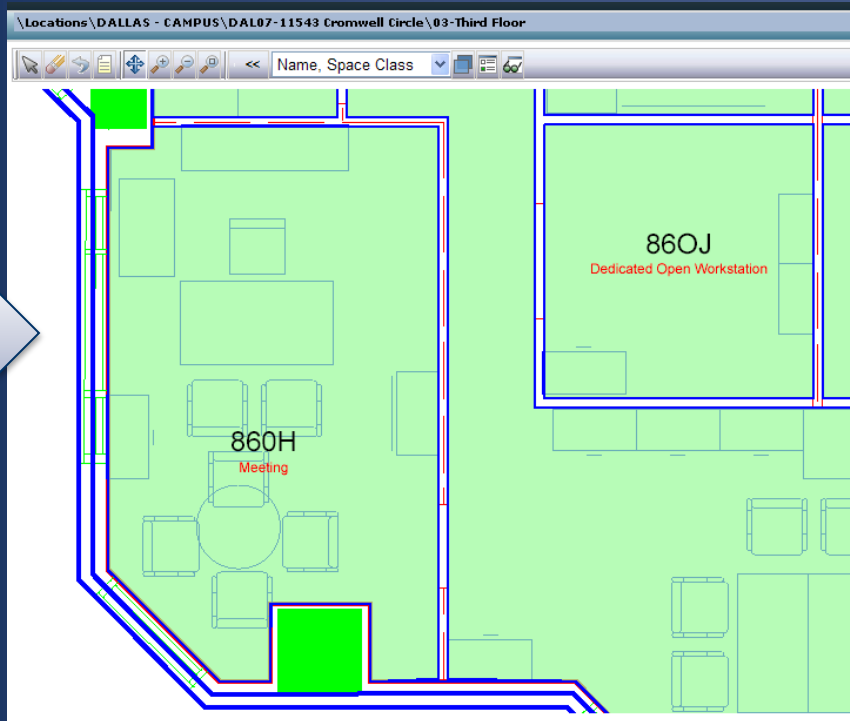- Move Costs
- Occupancy Rates
- Space Entitlements

Managing asset allocations and inventory streamlines the planning process

Demo

Visualize Furniture In Floor Plans

\Locations\DALLAS - CAMPUS\DAL07-11543 Cromwell Circle\03-Third Floor

Name, Space Class

Inventory Management

- Request
- Procure
- Manage Costs
- Receive
- Distribute

86OJ
Dedicated Open Workstation

860H
Meeting

**Manage
Maintain
Move**

Employee Self-Service improves service delivery and customer satisfaction

Demo

Employee Self Service Web-Based Space Request

Auto Approval

Appends 'Move Line Items' to Work Tasks

Creates 'Project or Work Tasks' based on Service Plan

Work Routed To Space Team

Effective move planning and execution reduces business disruption
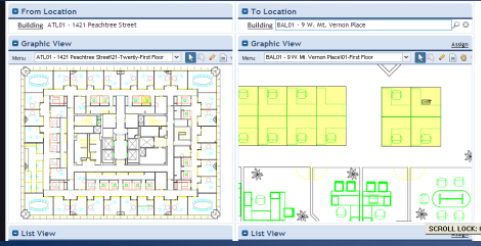

Demo

Employee Self Service Web-Based Move Request

Auto Delivers Work Assignments

Auto Approval

From/To Graphics

Mail Room

Personnel Supplies

Telecom

Furniture

Security Access

IT Equipment

Corporate Directory

Signage

Integrating CAD floor plans with your IWMS data provides accurate spacial data to business

Autocad/Microstation
- Attach Drawings to TRIRIGA
- Automate Area Measurements
- Manage all Meta Data in CAD
- Run Queries

Bi-directional interface

TRIRIGA Web Environment
- Receive Data from Drawings
- Automate Area Measurements
- Manage all Meta Data in TRIRIGA
- Run Queries

- Space Scenarios and Planning
- Move Management

Review

- **One System – One Truth** between Real Estate, Facilities, Projects, Operations and Sustainability

- Managing space inventory provides **visibility to portfolio utilization**

- Tracking space allocations **improves utilization and reporting**

- Tracking personnel seat assignments **helps occupancy planning and business continuity**

- Managing asset allocations and inventory **streamlines the planning process**

- Effective move planning and execution **reduces business disruptions**

- Integrating CAD floor plans with your IWMS data **provides accurate spacial data to business**

Questions?

Thank you!

Thank you for your time today!