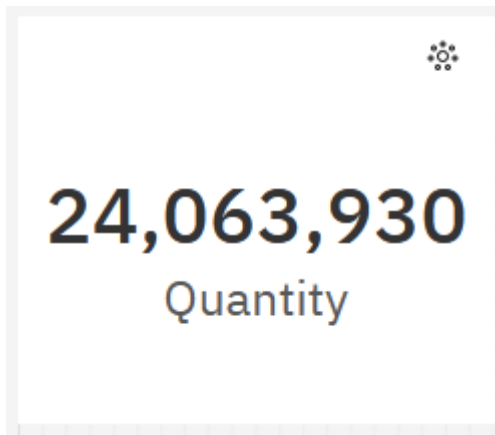



## How to change the data format

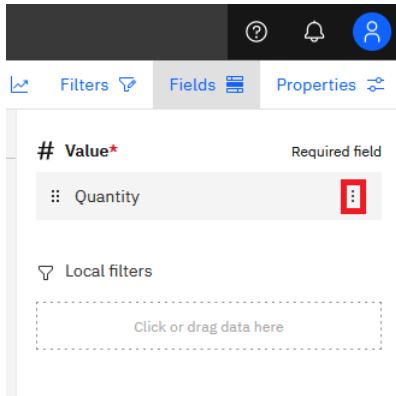
Dashboards are supposed to be simple and easy to read at a glance. Unfortunately, this is a large and imposing number:



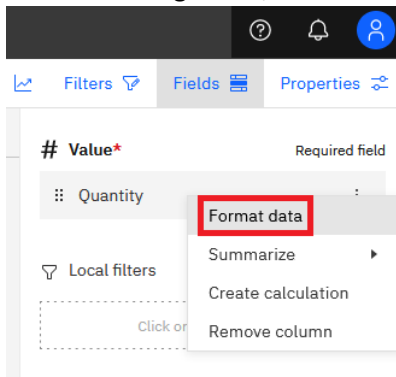
This chapter will show you how to change the data format...

## Modify data format

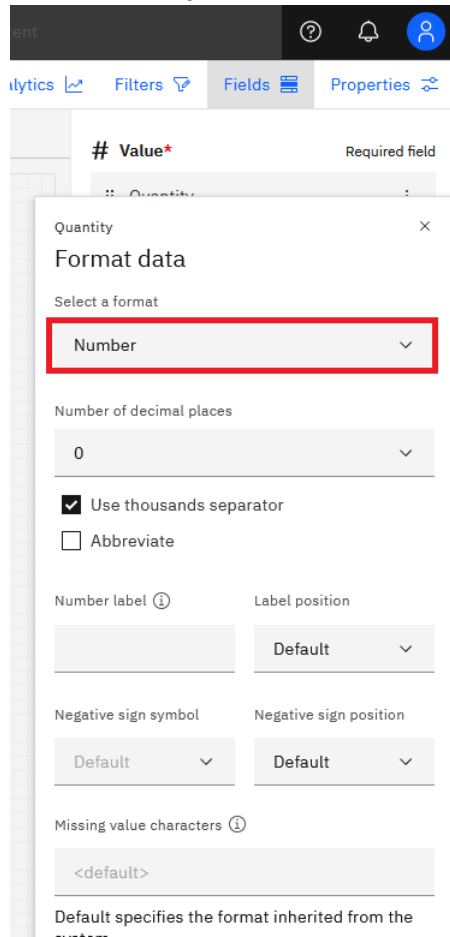
1. Start with the summary visualization you recently created (see [How do I add a summary \(big numbers\)?](#)).
2. Select the Summary visualization and open the *Fields*  pane.
3. Click the ellipsis icon beside *Quantity*:



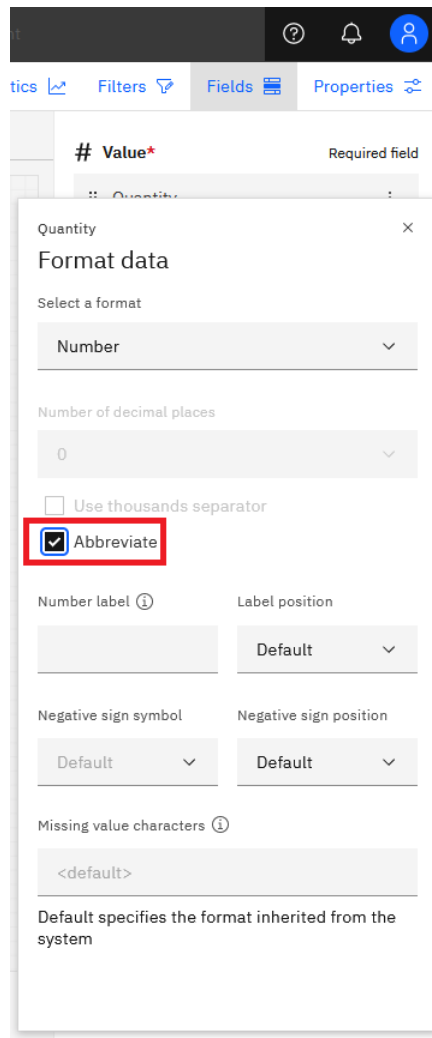
4. In the resulting menu, select *Format data*:



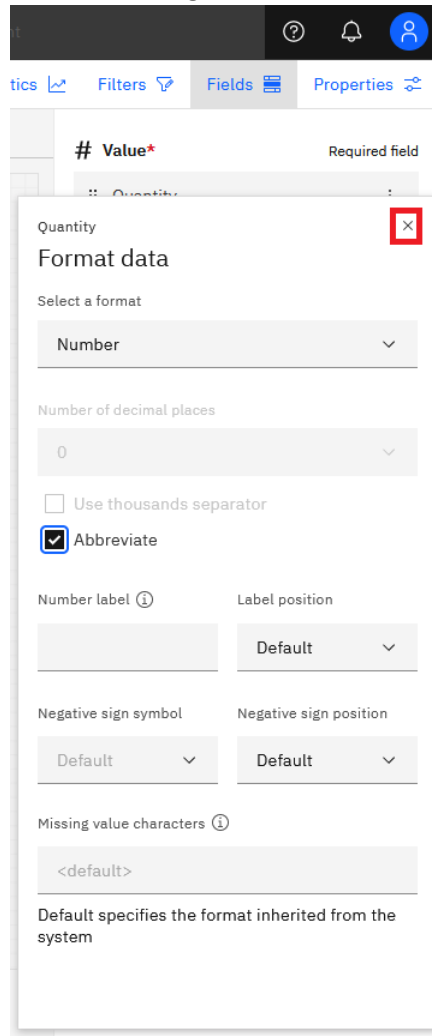
5. Under *Select a format*, choose *Number*:



6. Check *Abbreviate*:



7. Close the dialog:



8. Your dashboard now looks like this:

