


How to add a summary based on text values

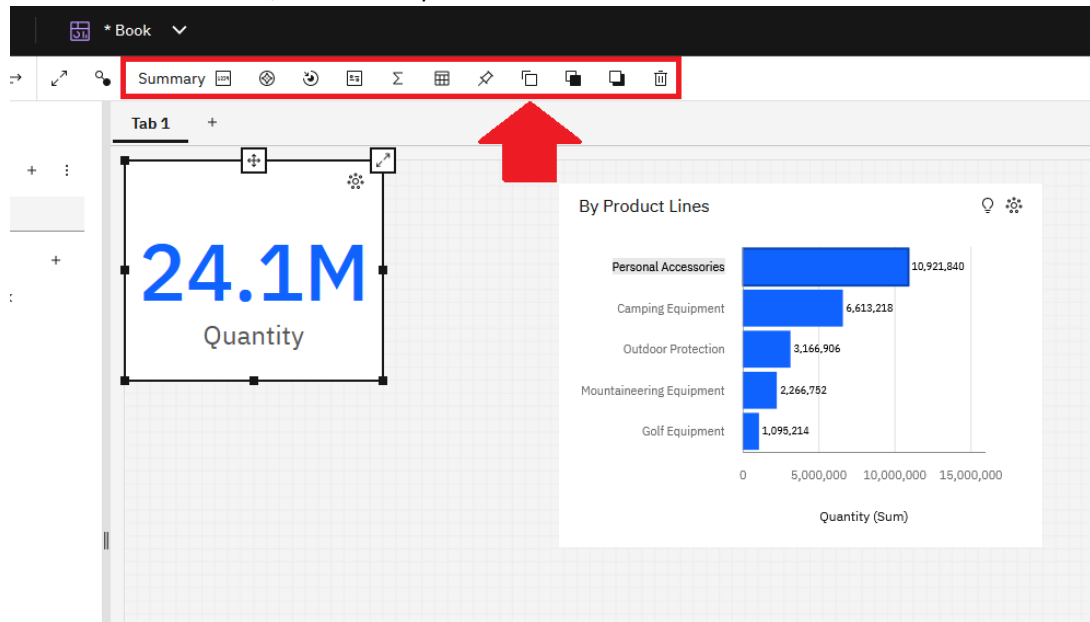
Often on a dashboard we need to show counts of important things. We may have counts in our data, or we may need to create our own count of text values. For example, suppose we have a field in our data named Order method type and it contains the following values:

Order method type
E-mail
Fax
Mail
Sales visit
Special
Telephone
Web

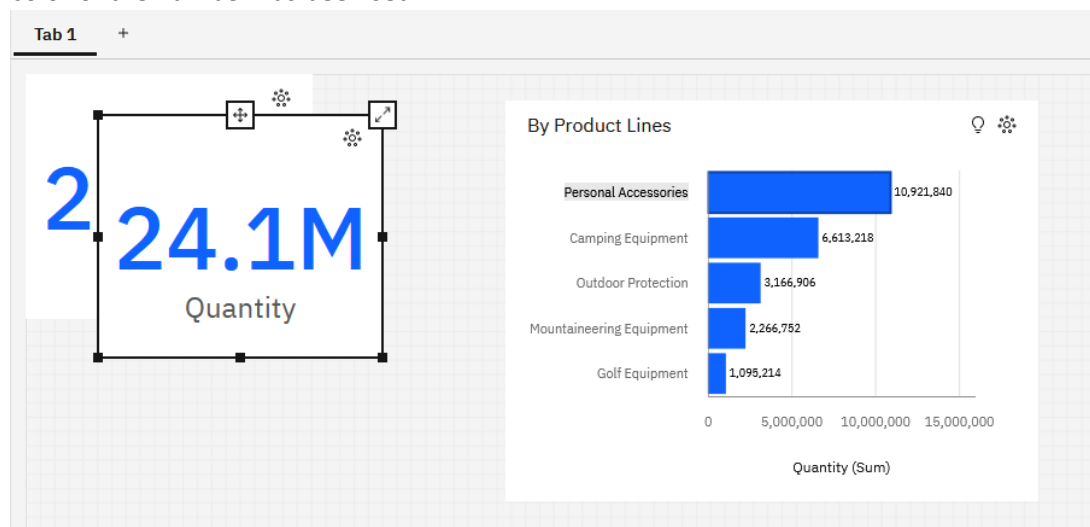
This chapter will show you how to create a Summary visualization that displays a count of unique text values...

Add Summary visualization with Counts

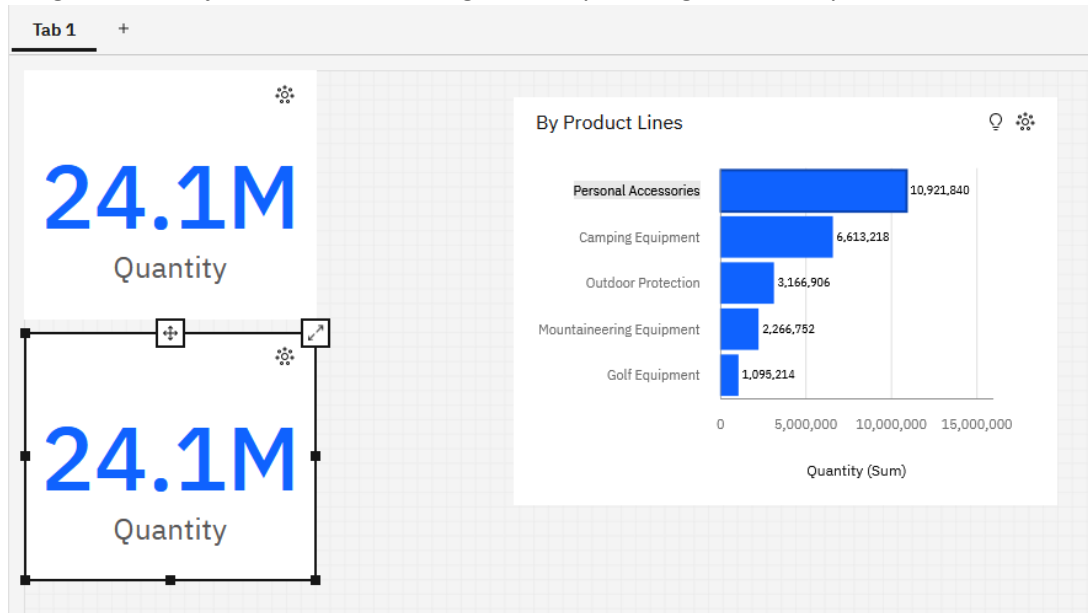
1. Start with the Summary visualization you recently created (see [How do I change the color of the number?](#)).
2. Select the Summary visualization.
3. In the context toolbar, click the *Duplicate*  icon:




4. A copy of the object is created. This is helpful because it has already been sized, and the color of the number has been set:

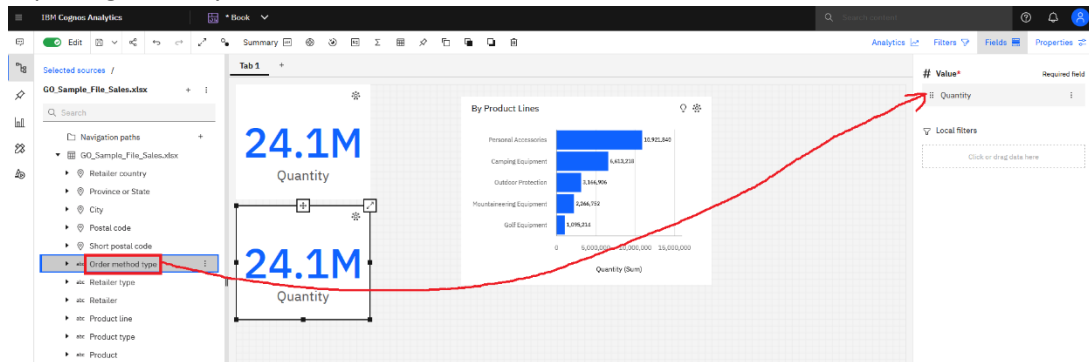


- Drag the new object below the existing Summary and align it carefully:

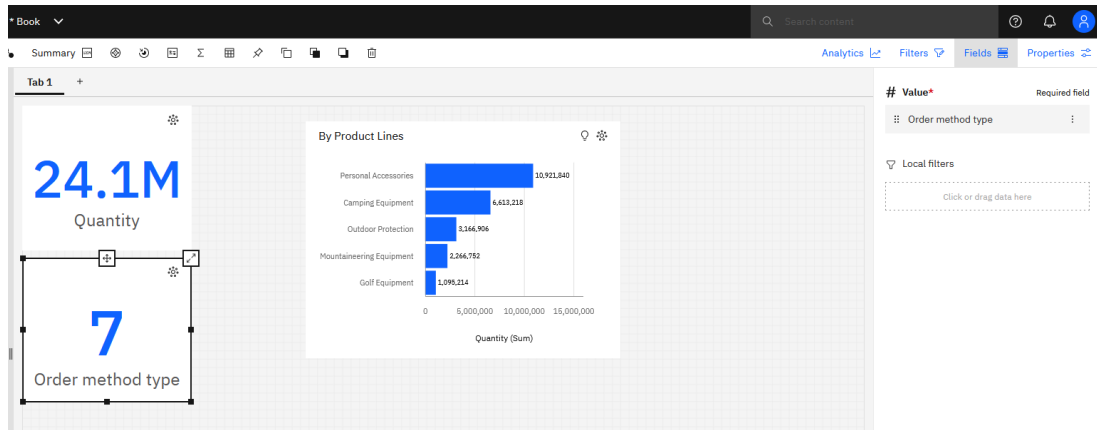


- Open the *Fields*  pane.

- Drag *Order method type* from the *Sources*  pane and drop it on the *Value* slot, replacing *Quantity*:



8. Your dashboard now looks like this:



What happened? Remember that *Order method type* contains 7 text values (E-mail, Fax, Mail, Sales visit, Special, Telephone, Web). By default, when we dropped *Order method type* into the *Value* slot of the Summary visualization, Cognos knew it contained text values, so it applied a **Count Distinct** summary to it:

Technical

