



Information On Demand **2013**

November 3 – 7

Mandalay Bay | Las Vegas, Nevada

Onsite at the EXPO: Logistical Information You Need to Know!

This document includes information on:

- EXPO schedule
- Meals
- Security in the EXPO
- Suggested attire

EXPO Schedule:

EXHIBITOR MOVE-IN FOR ALL SPONSORS AND EXHIBITORS:

Friday	Nov 1	8:00 AM - 6:00 PM
Saturday	Nov 2	8:00 AM - 6:00 PM
Sunday	Nov 3	8:00 AM - 12:00 PM

EXPO SHOW HOURS:

Sunday	Nov 3	6:00 PM - 8:00 PM	EXPO Grand Opening Reception
Monday	Nov 4	12:30 PM - 3:30 PM	EXPO Open
		5:00 PM - 7:00 PM	EXPO Reception
Tuesday	Nov 5	12:30 PM - 3:30 PM	EXPO Open
		5:00 PM - 7:00 PM	EXPO Reception
Wednesday	Nov 6	12:30 PM - 3:30 PM	EXPO Open

EXHIBITOR MOVE-OUT:

Wednesday	Nov 6	4:00 PM - 10:00 PM
Thursday	Nov 7	8:00 AM - 4:00 PM

It is your responsibility to ensure exhibitor staff are present to operate your booth during all open EXPO SHOW HOURS as listed above. In addition, please note that the EXPO will be accessible each day to all Business Partners and attendees starting at 8:00 AM until the EXPO closes. You have the option of staffing your booth during these additional times as well, but are not required to do so. Note that you will not be permitted to start the teardown of your booth until 4:00 PM on Wednesday, November 6. Please make your travel plans accordingly.



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Meals:

Breakfast and lunch are included for all exhibitors and sponsors on Monday, Tuesday, and Wednesday. Those with full conference badges may participate in all conference meals through Thursday.

NOTE: Lunch will be available to all exhibitors and sponsors prior to all conference attendees.

Security in the EXPO:

As a courtesy, perimeter security will be provided on a 24-hour basis for the duration of the EXPO. However, it is recommended that you use a laptop locking cable while the EXPO is open and remove your computer when you depart. Exhibitors are responsible for their own equipment and insurance. Please do not leave valuables unattended in the EXPO area when it is closed. IBM and our vendor companies are not responsible or liable for any losses incurred.

Suggested Attire:

Attire for all conference and EXPO functions is business casual.