

# A Business Partner Solution for the Cross Industry Sector

*Document Capture, Conversion and Distribution*

---

## Omtool, Ltd.

*AccuRoute,<sup>®</sup> An Intelligent Document Capture and Handling Solution*

---

### Technology Description

Omtool's AccuRoute enterprise-level solution offer multiple and simultaneous document capture and routing options, available from a user's desktop or from a "smart" scanning device. Distributed document capture places the ability to handle documents in the hands of users - when and where they need it most. The availability of "smart" multi-function peripheral (MFP) devices (MFPs that include embedded software) extends the reach of AccuRoute beyond the desktop to the interfaces of these networked devices, available from equipment providers such as HP, Lexmark, Ricoh, Sharp, and Xerox. Through this application, users can also manage the document capture, conversion, and distribution of documents from their desktops, directly at these MFPs, or even from their hand-held devices.

### Features & Benefits

- Converts paper and electronic documents into a variety of formats including a PDF image, text-searchable PDF, TIF, JPG, DOC, RTF, XLS, and TXT file.
- Creates personal and public document handling rules that may be saved for re-use and are accessible from any 'smart' MFP.
- Compresses documents up to 80% of their original file size, reducing electronic transmission (bandwidth) and storage requirements.
- Compatible with any networked scanner, scan-enabled digital printer, copier, fax, or MFP.
- Communicates information to various destinations and recipients simultaneously including "send to" desktop, e-mail, network folders, printers, and faxes (using Omtool's own enterprise fax capabilities), and/or "save to" document repositories, document management systems (DMS), records management systems (RMS), enterprise content management systems (ECM), and litigation support systems.

### Value Proposition

Omtool's AccuRoute enterprise document capture and handling solution allows organizations to take control of their entire document lifecycle by capturing paper and electronic documents through distributed and direct



### IBM Segment

- Enterprise Content Management

### Business Function

- Transformation

### Target Industry

- Cross Industry



---

*For more information,  
please contact:*

**Omtool, Ltd.**

+1 800 886 7845  
partners@omtool.com

www.omtool.com

user access. AccuRoute is compatible with any network-enabled scanning device, including a desktop scanner, scan-enabled digital printer, copier, fax, or multi-function peripheral (MFP). The comprehensive solution converts paper and electronic documents into a variety of file formats, including a text-searchable PDF, TIF, JPG, DOC, RTF, XLS, and TXT file. A differentiating value proposition of AccuRoute is its integrated enterprise fax server that is part of its core functionalities, alleviating the need to purchase and support a third-party fax solution or server. AccuRoute is designed to convert, process, and combine paper and electronic documents to reduce document handling time while also increasing user productivity. In addition, this enterprise platform allows users to create personal and public document distribution rules that may be saved for re-use and accessed from any 'smart' networked MFP.

Through the advanced document capture and handling capabilities within AccuRoute, users can compress documents up to 80% of their original file size, reducing electronic transmission and storage requirements. AccuRoute enables the distribution of documents to various destinations and recipients simultaneously, including 'send to' desktop, e-mail, fax, network folder, and network printer options, as well as 'save to' destinations such as a document repository, document management system (DMS), records management system (RMS), enterprise content management (ECM), and litigation support system — even a hand-held device. AccuRoute also helps organizations comply with corporate record retention policies, government compliance regulations, and document archiving requirements, as well as addressing clustering, failover, and disaster recovery needs.

---

## Company Description

Omtool, Ltd. is a leading provider of document capture and handling solutions that simplify the integration of paper and electronic documents into enterprise information management systems. Our flagship product family, AccuRoute, streamlines the capture, conversion, communication, and archiving of paper and electronic documents, enabling fast, secure, and simultaneous distribution to multiple destinations in multiple formats. Omtool solutions are used worldwide by businesses in document-intensive industries that demand secure handling, integration, and tracking of documents in full compliance with a range of regulatory requirements.



This brochure was developed to assist you in identifying products from select Business Partners that may be of interest to you as you consider your information technology needs. Any reliance by you on this publication is at your sole risk and will not create any liability or obligation on the part of IBM.

© Copyright IBM Corporation 2009. All Rights Reserved. IBM, the IBM logo, Cognos, FileNet, InfoSphere and Optim are trademarks of IBM Corporation in the United States, other countries or both. All other company or product names are registered trademarks or trademarks of their respective companies.

