



# ISR Accounts Payable Flow

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## Partner Solution

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■ **Target Industry**

*Cross Industry*

■ **Business Application**

*Accounts Payable*

■ **Products**

*IBM FileNet Business Process  
Manager*

*IBM FileNet Content Manager*

*IBM FileNet eProcess*

*IBM FileNet Image Services*

*IBM FileNet Process Analyzer*

*IBM FileNet Process Designer*

### **Business Challenge**

As organizations deal with multiple vendors, customers, partners and other outside agencies, oftentimes the number of invoices that are processed is numerous and long lead times can result in overdue payments and/ or lost revenue.

By optimising and automating the invoice process, organizations can more quickly realize on-time payments from invoices owed and recognize revenue from invoices paid.

### **Solution**

ISR's Accounts Payable Flow (APFlow®) enables organizations to optimise and automate invoice processing. The solution, based on the IBM Enterprise Content Management (ECM) suite of products, facilitates the capture and complete processing of incoming invoices.

The system automatically captures any incoming email, including invoices, as soon as they arrive. The invoices are scanned, integrated into the electronic system and automatically classified.

This early archiving of incoming documents enables the enterprise to fully benefit from automated workflow and its inherent dynamics.

The solution also accommodates accounting related-data, which can be identified by cross-checks via existing information systems and transmitted for posting to the accounting department. Simultaneously, the system safely archives the invoice documents for auditing.

### **Value Proposition**

In the absence of automation, the accounting department often sends invoices for verification and validation pursuant to the company's existing signatory authorizations. This can be done by email irrespective of where offices are located. Promptly after invoice data validation, clearance is given to the accounting department or is noted automatically within the enterprise resource planning (ERP) system.

Sometimes it takes time for a single invoice to go through all stages of control. ISR APFlow enables organizations to reduce such invoice processing time from several weeks to only a few hours given quick email response times. Multiple invoices can be individually recognized so that all items can be validated simultaneously. As a result, organizations will save time and benefit from any discounts allowed. Accordingly, investments will soon pay off.



With direct access to the workflow at any stage of the validation process, the current status of each invoice can be monitored at all times. This enables organizations to react promptly and correctly to any inquiries from suppliers or in-house departments relating to their invoices.



Flexible arrangements can be made in the system if a staff member is out of the office. The invoice is automatically forwarded to a designated deputy with a transparent validation.

Comments can be added at any stage of the validation process and additional information can be forwarded by email by and between those involved in the process.

The ISR APFlow solution is essential for organizations that require their invoice processes to be optimised, and enables them to realize many benefits of this automated workflow.

### **Company Description**

ISR Information Products AG develops company-wide solutions to support decision-making processes at innovative companies and optimise operational processes, with the aim of demonstrably cutting costs and improving efficiency. ISR is an IBM Software ValueNet Partner and has received three Innovation Awards.

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