

Index

Guide to Taskmaster Rules

— A —

Accessing

Taskmaster Applications, 1-10

Actions, 5-1

Actions Library

RuleSet Type, 5-13

Advanced Scanner Settings

iScan Tasks, 7-53

Anchor Field Conditions and Rules

Defining, 10-82

Anchor Fields

Configuring, 10-78

FixUp, 10-77

Required” Status, 10-78

Autoform

Data Entry Panels, 9-14

— B —

Batch Object

Default Properties, 3-18

Batch Objects

Document Hierarchy, 3-17

Batch Routing, 6-34

— C —

Chapter Descriptions, 1-14

Child Jobs, 10-19

FixUp Jobs, 10-19

Conventions, typographic and terminology, 1-12

Converting FormSpecs to Document Hierarchies, 1-11

Custom Properties

Objects, 3-32

Custom Properties, Objects

Deletion, 3-34

Customer Assistance, 1-13

— D —

Data Entry Panels, 9-1

Adding and Removing Fields, 9-43

Autoform, 9-14

Constructing, 9-14

Controls and Properties, 9-18

Hot Keys, 9-39

Data Entry Tools

Verify Task Operations, 9-36

Data Files, Definition, 2-17

Datacap

technical support, 1-13

Dictionaries, 3-35

Field Objects, 4-23

Dictionary Files (.hex), 4-27

Document and Page Count Rules

FixUp Tasks, 10-13

Document Hierarchies, 3-1

Document Hierarchy

Batch Object, 3-17

Construction, 3-15

Document Hierarchy Setup Window, 3-7

Document Objects, 3-21

Field Objects, 3-26

FixUp Tasks, 10-10

Introduction, 2-3, 3-2

Objects, 3-16

Page Objects, 3-24

Document Hierarchy Setup Window, 3-7

Accessing, 3-7

Menus, 3-9

Document Integrity Rules

FixUp Tasks, 10-11

Document Object

Default Properties, 3-23

Document Objects, 3-21

Document Statuses, list, 10-74

— E —

e-mail, technical support, 1-13

End Task Data

iScan Operations, 7-59

Endorsements, Page Data and Document Data

iScan Operations, 7-69

kScan Tasks, 7-33

— F —

Field Object

Default Properties, 3-29

Field Objects

Dictionaries, 3-35, 4-23

Lookup Databases, 3-40

Field Objects of the Document Hierarchy, 3-26

Field Recognition Options, 4-17

File Designations

iScan Task Definition, 7-50

Filters, 6-38

Fingerprint Classes, 4-4

Fingerprints, 4-1

Adding, 4-4

Field Recognition Options, 4-17

Image Enhancement, 4-11

Page Types, 4-10

FixUp

Anchor Fields, 10-77

FixUp Tasks, 10-1

Document and Page Count Rules, 10-13

Document Hierarchy, 10-10

Document Integrity Rules, 10-11

Introduction, 10-3

Job Router Task Types, 10-7

Processing Conditions, 10-5

FixUp Tasks Hot Keys, 10-15

Folders and Files

Taskmaster Application, 2-19

FormSpecs

Converting to Document Hierarchies, 1-11

— G —

Guide to Taskmaster Rules, chapter descriptions, 1-14

— H —

Hot Keys

Access to FixUp Tasks, 10-15

Verify Task Operations, 9-39

How to Access a Taskmaster Application, 1-10

How to Add a Custom Property to an Object, 3-32

How to Add a Document Object to the Document Hierarchy, 3-21

How to Add a Fingerprint, 4-4

How to Add a Job to a Workflow, 6-8

How to Add A Workflow, 6-5

How to Add Fields to a Data Entry Panel, 9-43

How to Add Objects to a Document Hierarchy, 3-16

How to Add, Remove and Modify an Object's Properties, 3-31

How to Change a Property's Value, 3-31

How to Configure Anchor Fields, 10-78

How to Construct a Data Entry Panel, 9-14

How to Construct a Document Hierarchy, 3-15

How to Construct a Task Project, 6-11

How to Convert a FormSpec to a Document Hierarchy, 1-11

How to Define a Condition ID

FixUp Tasks, 10-5

How to Define a Fingerprint, 4-7

How to Define a Fingerprint Class, 4-4

How to Define a New RuleSet Type, 5-12

How to Define a New Task Module, 6-15

How to Define a Rule, 5-20

How to Define a RuleSet, 5-20

How to Define a Task, 6-14

How to Define an OMR Field's Dictionary, 4-25

How to Define Anchor Field Conditions and Rules, 10-82

How to Delete a Custom Property, 3-34

How to Establish a Zone, 4-15

How to Lock a Zone onto a Word, 4-16

How to Test a RuleSet, 5-22

— I —

iFixUp Options, 10-58

iFixUp Panel, 10-68

iFixup Setup - Phase 5

Task Settings, 10-63

iFixUp Task Operations, 10-67

iFixUp Panel, 10-68

iFixUp Task Setup

Additional Setup Considerations, 10-64

iFixUp Task Setup - Phase 1

Task Project, 10-49

iFixUp Task Setup - Phase 2

Task Module, 10-53

iFixUp Task Setup - Phase 3

Task Identity, 10-55

iFixUp Task Setup - Phase 4

Task Criteria, 10-57

Image Enhancement

Fingerprints, 4-11

Image Processing Setup dialog, 4-11

iScan Definition

Task Settings, 7-54

iScan Operations

End Task Data, 7-59

Endorsements, Page Data and Document Data, 7-69

Review & Repair Dialog, 7-62

Review and Repair, 7-60

Scanning, 7-58

iScan Task

Operations, 7-56

iScan Task Definition

Specifications, 7-48

Structure, 7-39

Task Identity, 7-46

iScan Task Module, 7-43

iScan Task Operations, 7-56

iScan Task Project, 7-39

iScan Tasks, 7-1

File Designations, 7-50

Introduction, 7-35

Scanner Settings, 7-50

StartBatch Data, 7-57

— J —

Job Definitions, 6-7

Job Router Task Types

FixUp Tasks, 10-7

Job/Task Permissions, 6-30

Jobs, 6-1

— K —

kFixUp Options, 10-35

kFixUp Panel, 10-41

kFixUp Task Operations, 10-40

kFixUp Panel, 10-41

kFixUp Task Setup - Phase 1

Task Project, 10-25

kFixUp Task Setup - Phase 2

Task Module, 10-29

kFixUp Task Setup - Phase 3

Task Identity, 10-31

kFixUp Task Setup - Phase 4

Task Criteria, 10-33

kFixup Task Setup - Phase 5

Task Settings, 10-38

kFixUp Tasks, 10-1, 10-23

Setup (introduction), 10-23

Task Parameters, Parent Job, 10-39

kScan

Settings File, 7-16

kScan Operations, 7-21

Review & Repair, 7-23

Scanning, 7-21

StartBatch Data, 7-22

kScan Page Files, 7-32

kScan Task Definition

Identity, 7-12

Specifications, 7-14

Task Settings, 7-20

kScan Task Project, 7-10

kScan Task Setup

Structure, 7-9

kScan Tasks, 7-1

Endorsements, Page Data and Document Data, 7-33

Introduction, 7-9

Source Devices, 7-17

KScan Tasks, 7-8

— L —

Lookup Databases, 3-40

— M —

Merging and Splitting Documents

kScan Review & Repair, 7-31

— O —

Objects

Adding and Modifying, 3-31

Custom Properties, 3-32

Document Hierarchy, 3-16

OMR Fields, 4-19

Dictionaries, 4-25

OMR Fields, Recognition Options Setup, 4-19

Operating Elements

Taskmaster, 1-8

— P —

Page File

Definition, 2-15

Page Files

kScan Task, 7-32

Page Object

Default Properties, 3-25

Page Objects of the Document Hierarchy, 3-24

Page Statuses, list, 10-74

Page Types

Fingerprints, 4-10

Processing Conditions

FixUp Tasks, 10-5

Properties

Document Hierarchies, 2-5

— Q —

"Queue to" and "Store" Properties

Task Definitions, 6-20

— R —

Recognition Options, 4-1

Recognition Options Setup dialog, 4-17

Related Documentation, 1-17

Review & Repair

iScan Operations, 7-60

kScan Operations, 7-23

Rule Manager and the Document Hierarchy, 2-6

Rule Manager Window

Fingerprints & Zones Panel, 4-4

Rules panel, 5-2

RuleRunner Task Setup

Phase 1-Task Project, 8-7

Phase 2-Task Module, 8-11

Phase 3-Task Identity, 8-14

Phase 4-Task Criteria, 8-16

Phase 5-Task Settings, 8-20

RuleRunner Tasks, 8-1

Introduction, 8-2

Setup, 7-28

Operations, 8-22

Rules, 5-1

Rules, Actions and the Document Hierarchy

FixUp Tasks, 10-9

RuleSet, 5-1

Testing, 5-22

RuleSet Hierarchies

Taskmaster Architecture, 2-7

RuleSet Type

Actions Library, 5-13

RuleSet Types, 5-8

How to Define a RuleSet Type, 5-12

RuleSets and Rules, 5-16

— S —

Scan Tasks, 7-1

Setup and Datacap Support, 7-3

Scan Tasks, 7-1

Scanner Settings

iScan Tasks, 7-50

Scanning

iScan Operations, 7-58

kScan, 7-21

Security

FixUp Tasks, 10-65

Settings File

kScan Task, 7-16

Source Devices

kScan Tasks, 7-17

StartBatch Data

iScan Tasks, 7-57

kScan, 7-22

"Store" and "Queue to" Properties

Task Properties, 6-20

support@datacap.com

technical support e-mail, 1-13

— T —

Task Definition, 6-14

Queue to, Store Properties, 6-20

Stage 1 - Task Modules, 6-14

Stage 2 - Task Identity, 6-17

Stage 3 - Task Setup, 6-22

Stage 4 - Task Settings, 6-23

Task Security, 6-29

Task Definitions, 6-10

Task Identities, 6-17

Task Module, defining, 6-14

Task Projects

Constructing, 6-11

Task Security, 6-29
Task Settings, 6-23
Task Settings dialog, 6-23
 Filters tab, 6-26
 General tab, 6-24
 Log tab, 6-27
 Statistics tab, 6-28
Task Setup, 6-22
 Special Procedures, 6-34
Task Structures, 6-1
Taskmaster
 Access, 1-10
 Document Hierarchies, 3-1
Taskmaster Application
 Folders and Files, 2-19
Taskmaster Application
 Overview, 2-1
Taskmaster Application Wizard, introduction, 2-22
Taskmaster Applications
 Elements, 1-5
Taskmaster Applications (defined), 1-5
Taskmaster Architecture, 2-1
 Data, 2-14
 Data files, 2-14
 Page files, 2-15
 Rule Manager and the Document Hierarchy, 2-6
 RuleSet Hierarchies, 2-7
 Workflow Hierarchies, 2-11
Taskmaster Data, 2-14
Taskmaster Rules
 Defined, 1-2
Taskmaster Rules Application, 1-5
Tasks, 6-1
technical support, 1-13
 e-mail, 1-13
Technical Support, 1-13
Typographic and Terminology Conventions
 Guide to Taskmaster Rules, 1-12

— U —

User Definitions, 6-30

— V —

Validate Return Button
 Data Entry Panel, 9-39
Verify Task Operations, 9-32
 Data Entry Tools, 9-36
Verify Task Setup, 9-10
 Prerequisites, 9-10
Verify Task Setup – Phase 1
 Task Project, 9-11
Verify Task Setup - Phase 2
 Task Module, 9-23
Verify Task Setup - Phase 3
 Task Identity, 9-25
Verify Task Setup - Phase 4
 Task Criteria, 9-27
Verify Task Setup - Phase 5
 Task Settings, 9-29
Verify Tasks, 9-1
 Components, 9-6
 Introduction, 9-2
vScan Tasks, 7-1
 Introduction, 7-4
 Operations, 7-8
 Rules, 7-6
 Setup, 7-4
 Troubleshooting, 7-8

— W —

Workflow
 Definition, 6-4
Workflow Hierarchies
 Taskmaster Architecture, 2-11
Workflows, 6-1

— Z —

Zones, 4-1, 4-14
 How to Establish, 4-15
 Zoning Techniques, 4-15