Capture Professional Installation Quick Reference

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Capture Professional Installation Quick Reference

The following instructions summarize the installation process for Capture Professional. If this is the first time you are installing Capture, you should refer to the *Capture Installation Guide* for complete instructions before you use this document.

Requirements

For a complete list of system requirements, refer to the Requirements chapter of the *Capture Installation Guide.*

Before beginning the installation, obtain the Capture CD key. The key is attached to your Terms and Conditions booklet or Software License key.

If you are installing the optional Full Text OCR software package for full-text indexing, you need the Full Text OCR (OCR-2-PDF) CD.

If you are installing the Document Processing option, you need the DocProcessing CD.

Install the Interface Card and Scanner

Note Refer to the appropriate procedure for your scanner and interface card. If you are installing a non-scanning workstation, skip this section.

Install the SCSI Card and Scanner

1. For scanning workstations, install the SCSI adapter card according to the manufacturer's directions.
2. Attach your scanner to the SCSI card.
3. If a scanner driver disk was provided with your scanner, install one or more of the available drivers from this disk. Use the scanner manufacturer's documentation to verify which driver to install.

Note The driver you install in this step will be used primarily for system testing, and may not necessarily be used with Capture.

4. Verify that the system can recognize the SCSI card and scanner by following these steps:
   - Open the Windows Control Panel and double-click on SCSI Adapters in the file list.
   - Select your scanner's SCSI controller from the Devices tab. When you expand the entry, you should see your scanner listed. Click the Properties button to check the status of the scanner or the card.
5. Resolve any problems with the card or scanner before continuing.

Install the Kofax Card and Scanner

1. Install the Kofax adapter card according to the manufacturer's directions. Be sure to record the IRQ and I/O port information used for each board. Install the hardware key you received with your Advanced Doc Processing package.

2. Install the Kofax hardware runtime files provided with the Kofax card. Refer to the Kofax documentation for instructions. You can get the latest version of the Kofax runtime files from the Kofax web site, www.Kofax.com.

3. Attach your scanner to the Kofax card.

4. Verify that the system can recognize the Kofax card and scanner by testing the scanner with the diagnostic or test utility provided with the card.

5. Resolve any problems with the card or scanner before continuing.

Install the Server

If you have not already done so, install, configure, and test your Image Services, Content Engine or Content Services server. Refer to the server documentation for details.

Install IDM Desktop

You can install IDM Desktop before or after you install Capture Professional.

1. Install FileNet IDM Desktop 3.3 or later with the latest patches. Be sure to reboot the computer at the end of the IDM Desktop installation when prompted to do so and log in.

2 Establish a connection to a server library through IDM Desktop. If you cannot connect to the server, do not proceed to the next step. Resolve the connection problem first.

Install Capture Professional

You can install Capture Professional using one of the following methods:

- Normal Capture Professional Installation
- Silent Capture Professional Installation

Normal Capture Installation

1 Insert the Capture CD. Select Install Capture (Normal) from the FileNet Capture Setup screen. Follow the instructions.

2 Enter your Capture CD Key when prompted to do so, and then click Next to continue.

3 On the Select Packages screen, select the options for your workstation:

- Select Capture DocProcessing to install the post-scan document processing option for recognizing patch codes and bar codes and enhancing images. If you select this option, you will be prompted for the Capture DocProcessing CD later.
- Select PDF/Full Text OCR if you want to install this option for full-text indexing. If you select this option, you will be prompted for the Full Text OCR CD later.

You may enter an alternative destination folder for the install. Click Next to start copying files.

4 Wait for the Setup Complete message. It may take several seconds for this message to appear. Log in after the computer restarts.

5 If you are installing Full Text OCR, insert the separate OCR-2-PDF CD when prompted to do so, and follow the instructions on the screen.

6 If you are installing Doc Processing, insert the separate Capture Doc Processing CD when prompted to do so, and follow the instructions on the screen.

7 Reboot the computer when prompted to do so.

8 After the system restarts, you may see messages indicating that the system is registering components.

9 Check the FileNet web site (www.CSS.FileNet.com) for the latest Capture Professional service pack, and install it, if necessary.

Silent Capture Professional Installation

Before you can perform a silent install, you must record a complete install on a single station. All of your install preferences are recorded to a install instructions file. Later you can use the install instructions file to execute a single command and replicate the installation on another station. For more information, see the *Capture Installation Guide*.

Recording the Silent Install Script

1. The Kofax AIPE (Adrenaline Image Processing Engine) setup does not support silent install. If you are installing doc processing, you must install AIPE first.

2. Open a command window and run the following command:

   D:\>setup /r /f1"c:\capturesetup.iss"

   This command generates a response file capturesetup.iss (you may specify any name) which contains the installation options you selected. You can specify a folder other than the root folder for the location of this file.

Note There is no space between the **f1** and the **"c:**.

Note The response file has to be accessible to each station that requires silent install. It can reside on a shared drive or it can be copied to each station.

3. The system displays the InstallShield Wizard dialog box as it prepares to install Capture. Follow the steps for a normal installation as described in “Normal Capture Installation” on page 6. See the instructions that follow if you are installing Full Text OCR.

Installing Full Text OCR During Silent Installation

4 There are 2 methods for installing Full Text OCR software as part of a silent install.

- **Installing Full Text OCR software as part of the Capture silent install**. With this install method, select the **PDF/Full Text OCR** check box. You must specify a location for the Full Text OCR software CD. The location you specify should be either a network resource or a secondary CD drive on the current computer. The location recorded in this step will be the location used by each of the stations to find the Full Text OCR installation software while in Capture Professional Silent install mode.

- **Installing Full Text OCR software separately.** With this install method, you do **not** select the **PDF/Full Text OCR** check box. You install the Full Text OCR software **after** the Capture Professional Silent installation is complete. This may be convenient if you do not have a network CD drive available or if your computer does not have two CD drives.

  To install the Full Text OCR software separately from the Capture silent install, from a command window, run

  setup /s

  You must do this from the OCR CD location.

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Running the Silent Install Script

Before you can perform a silent installation you must have access to the response file generated as described in "Recording the Silent Install Script" on page 8.

1. Copy the response file to the directory of your choice. In this example, we use the root directory.

2. The Kofax AIPE (Adrenaline Image Processing Engine) setup does not support silent install. If you are installing doc processing as part of this silent install, you must install AIPE first.

3. Open a command window and run the following command (or use the filename you specified):

   D:\>setup /s /f1"c:\captureresetup.iss"

Note There is no space between the **f1** and the **"c:**.

As the Silent Install executes, you will see FileNet Capture 5.0 in the task bar.

If you are installing Full Text OCR *as part of the Capture silent install*, see "Installing Full Text OCR During Silent Installation" on page 9.

After the installation completes, the computer will restart automatically. After you log in, the Capture installation process resumes and you may see a number of messages while the installer registers the various components.

4 To install the Full Text OCR software *separately* from the Capture silent install (see "Installing Full Text OCR During Silent Installation" on page 9).

Configure Capture Manager

1 Start Capture Manager. From the Capture Manager window, select Add in the Repositories section. The system displays the Add Repository dialog box.

2 Add the necessary repositories, using the online help as a guide. When you have added all the repositories, click the Close box.

Getting Started

1 Start Capture Professional.

2 Enter your logon information when prompted to do so.

3 To select the scanner to be used as the default scanner, configure the scan component for the default settings collection.

   a Open the Local Repository in the Tree view, open the Config folder and the Settings node.

   b Highlight the Default-Settings object.

   c To specify the type of scanner you are using, open the Tools menu from the menu bar, select Configure, and then select Scan from the submenu.

   d Click the Select Scanner button on the General tab. Select the type of scanner you are using from the list displayed. Click the Close Scanner List button when you are done.

e To configure scanner options, use the options on the other tabs provided on the Capture Scan Properties page. Use the Help button to display information about the options on each tab.

Refer to the online help for Capture Professional to learn how to scan pages and commit them to your repository.