

IBM Sterling B2B Services Reporting & Analytics Overview Script

Step	Script	Visual
1	IBM® Sterling B2B Services Reporting & Analytics is an add-on service to our IBM Sterling B2B Collaboration Network and IBM Sterling B2B Integration Services.	1. Open on introduction power point, IBM Sterling B2B Services Reporting & Analytics Overview.
2	B2B Services Analytics can be accessed through a single sign-on in IBM Sterling Customer Center to help bring clarity to trends across your trading partners with analysis for all vendors, suppliers, and customers. Through the reports, you have the ability to monitor and track incoming and outgoing B2B transactions. Also offered are alerts on failures and unexpected events.	1. Open on Customer Center. 2. Box B2B Services Analytics .
3	B2B Services Analytics reports are displayed on dashboards. By default, all users start with two dash boards, the document activity dashboard and the trading partner summary dashboard.	1. Zoom in and box Document Activity . 2. Zoom in and box Trading Partner Summary .
4	The document activity dashboard has the following reports available: Document Count by Day Document Count by Type Document Volume by Day Document Errors by Day	1. Open on B2B Services Analytics dashboards. 2. Box Document Count by Day report. 3. Box Document Count by Type report. 4. Box Document Volume by Day report. 5. Box Document Errors by Day report.
5	The trading partner summary dashboard has the following reports available: Document Count by Trading Partner Trading Partner Activity Document Volume by Trading Partner	1. Open on B2B Services Analytics dashboards. 2. Box Document Count by Trading Partner report. 3. Trading Partner Activity 4. Document Volume by Trading Partner

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6	Users have the option to modify the default dashboards and configure filtering for the default reports.	<ol style="list-style-type: none"> 1. Open on B2B Services Analytics dashboards. 2. Zoom in on configure button.
7	Users can also create new dashboards and add additional reports by clicking on Create New Dashboard.	<ol style="list-style-type: none"> 1. Open on B2B Services Analytics dashboards. 2. Zoom in on and select Create a new dashboard...
8	You can also access the B2B Services Analytics documentation for assistance, by selecting Help under the question mark menu in the main toolbar.	<ol style="list-style-type: none"> 1. Open on Sterling Customer Center home page. 2. Select and box B2B Services Analytics.
9	You can also access the B2B Services Analytics documentation for assistance, by selecting Help under the question mark menu in the main toolbar.	<ol style="list-style-type: none"> 1. Open on B2B Services Analytics dashboards. 2. Zoom in to question mark icon, click on the drop down menu and show Help.
10	Thank you for taking the time to watch this Help Video.	<ol style="list-style-type: none"> 1. Close with power point, IBM Sterling B2B Services Reporting & Analytics Overview.