

# IBM Cognos Analysis for Microsoft Excel

## Version 10.2.0



## Quick Start Guide

*This guide is intended to get you started with IBM Cognos Analysis for Microsoft Excel.*

**National Language Version:** To obtain the Quick Start Guide in other languages, print the PDF from the IBM Cognos Analysis for Microsoft Excel CD.

### Product overview

IBM® Cognos® Analysis for Microsoft Excel is a Microsoft Excel-based tool that professional report authors use to build sophisticated, multiple-sheet, multiple-query reports against different kinds of data sources.

With IBM Cognos Analysis for Microsoft Excel, report authors can use IBM Cognos data inside Microsoft Excel to explore and analyze both relational and dimensionally-modeled data and create reports, such as invoices, statements, weekly sales, and inventory reports. The application also provides formula-based data access so that report authors can solve business problems and present key results in a format that is most convenient to them.

Data modelers, business analysts, and financial analysts who analyze enterprise data use this application to identify trends, opportunities, problems, or project characteristics.

### 1 Step 1: Access your software



If you download your product from Passport Advantage®, follow the directions in the download document:  
<http://www.ibm.com/support/docview.wss?uid=swg24034220>

### 2 Step 2: Evaluate your hardware and system configuration



Review the supported environments information for your product at the IBM Cognos Customer Care Center  
<http://www.ibm.com/support/docview.wss?uid=swg27038266>.

### 3 Step 3: Access your documentation

For complete documentation, including installation instructions, see the IBM Cognos Analysis for Microsoft Excel Information Center: <http://pic.dhe.ibm.com/infocenter/came/v10r2m0/index.jsp>

### 4 Step 4: Set up your environment



Before you install IBM Cognos Analysis for Microsoft Excel, you must install:

- Microsoft .NET Framework software version 4.0 or later on each user computer.

For detailed information, see the *IBM Cognos Analysis for Microsoft Excel Installation Guide*, available from the IBM Cognos Analysis for Microsoft Excel Information Center: <http://pic.dhe.ibm.com/infocenter/came/v10r2m0/index.jsp>

- Primary Interop Assemblies for Microsoft Excel.

For detailed information, see the *IBM Cognos Analysis for Microsoft Excel Installation Guide*, available from the IBM Cognos Analysis for Microsoft Excel Information Center: <http://pic.dhe.ibm.com/infocenter/came/v10r2m0/index.jsp>

- IBM Cognos Business Intelligence server components.

For detailed information, see the *IBM Cognos Business Intelligence Installation and Configuration Guide*, available from the IBM Cognos Business Intelligence Information Center: <http://pic.dhe.ibm.com/infocenter/cbi/v10r2m1/index.jsp>

## 5 Step 5: Install IBM Cognos Analysis for Microsoft Excel



Start the installation wizard. For more detailed instructions, refer to the *IBM Cognos Analysis for Microsoft Excel Installation Guide*.

IBM Cognos Analysis for Microsoft Excel is available as a 32-bit or 64-bit installation. The corresponding installation depends on whether you have a 32-bit or 64-bit version of Microsoft Office installed.

1. Insert the IBM Cognos Analysis for Microsoft Excel CD or go to the location where the installation files were downloaded.
2. If no Welcome page appears or you are not installing from the CD, depending on your operating system and version of Microsoft Excel, choose whether to install the 32-bit or 64-bit version.
  - To install the 32-bit version, go to the win32 directory and double-click issetup.exe.
  - To install the 64-bit version, go to the winx64h directory and double-click issetup.exe.

3. Select the language to use for the installation.

The language that you select determines the language of the user interface. You can change the language to any of the installed languages after installation.

4. In the Component Selection page, select IBM Cognos Analysis for Microsoft Excel.
5. Follow the directions in the installation wizard to copy the required files to your computer.

### More Information



For additional technical resources, see the following:

- IBM Cognos Analysis for Microsoft Excel product and feature information: <http://www.ibm.com/software/analytics/cognos/analysis-for-microsoft-excel/>
- IBM Cognos Analysis for Microsoft Excel Support: [http://www.ibm.com/support/entry/portal/Overview/Software/Information\\_Management/Cognos\\_Analysis\\_for\\_Microsoft\\_Excel](http://www.ibm.com/support/entry/portal/Overview/Software/Information_Management/Cognos_Analysis_for_Microsoft_Excel)

