IBM Cognos Express
Version 10.1.0

IBM

Quick Start Guide

This guide is intended to get you started with IBM Cognos Express.

National Language Version: To obtain the Quick Start Guide in other languages, print the PDF from the IBM Cognos Express disk.

Product overview

IBM® Cognos® Express® is a tool used for reporting, analysis, dashboards, scorecards, and planning. IBM Cognos Express provides these capabilities with four products: IBM Cognos Express Xcelerator, IBM Cognos Express Reporter, IBM Cognos Express Advisor, and IBM Cognos Express Planner.

1 Step 1: Access your software

If you download your product from Passport Advantage®, follow the directions on the Downloading IBM Cognos Express page (http://www.ibm.com/support/docview.wss?&uid=swg24031399).

2 Step 2: Evaluate your hardware and system configuration

Ensure that the target computers meet the prerequisites described in *Managing IBM Cognos Express*.

3 Step 3: Access your documentation

For complete documentation, including installation instructions and client user documentation, see the IBM Cognos Express Information Center (http://publib.boulder.ibm.com/infocenter/cx/v10r1m0/).

4 Step 4: Install and configure IBM Cognos Express Manager

1. Ensure that the target computers meet the prerequisites described in Step 2, "Evaluate your hardware and system configuration".
2. Launch the install wizard using the instructions provided in *Managing IBM Cognos Express*.

5 Step 5: Install and configure the IBM Cognos Express server products

1. Start IBM Cognos Express Manager and select the tab of the product you want to install.
2. Launch the install using the instructions provided in *Managing IBM Cognos Express*.

6 Step 6: Install IBM Cognos Express client components

1. Ensure that your Microsoft Windows client computer meets the prerequisites described in Step 2, "Evaluate your hardware and system configuration".
2. Ensure that the IBM Cognos Express administrator has made the client software available for download and that the appropriate user role has been assigned for that software.
3. Go to the Welcome to IBM Cognos Express page, and click **Download Express software to my computer**.
4. Launch the install wizard for the client component that you want using the instructions provided in *Getting Started with IBM Cognos Express*.

More information

For additional technical resources, see the following:
- IBM Cognos Express product and feature information (http://www.ibm.com/software/data/cognos/products/cognos-express/)
- Product support (http://www.ibm.com/software/data/cognos/products/cognos-express/support/)

Part Number: CF3CTML

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